

# BYWATER WAY ROAD MAINTENANCE ASSOCIATION (BWRMA)

**Title: Draft BWRMA Board Meeting Minutes**

**Date: 11/1/17**

**Board Members Present:** Ralph Santa Maria, President; Tom Lewellen, Treasurer; Ilona Bell, Secretary; Members at Large: Pattie Hansen Bill Shain, and Polly Peters. **Absent:** Jane Minish, Co-Treasurer  
**Attending community members:** None

**Meeting called to order:** 5:09pm.

**9/14/17 Draft Board Minutes** Pattie Hansen moved and Tom Lewellen seconded approval of the 9/14/17 Board Minutes. The motion carried unanimously.

**Treasurer Report:** Tom reported balances being: Checking: \$30,198.98 Savings: \$21,092.46 as of November 1st. To date, \$23,800 in maintenance contributions have been received in this fiscal year.

Budget Review—it was noted that funds should be available for projected roadwork in 2018.

## **OLD BUSINESS:**

### **Outstanding BWRMA Contributions:**

19 additional lots responded to the second letter Ralph sent on 9/02/17. Polly suggested calling or speaking with some of the newer neighbors regarding non-payment. Ilona will assist in this effort.

### **Road Maintenance Status:**

#### **Repairs:**

Road Repair status- Last road inspection was performed by Ralph Santamaria and Bill Shain on 9/28/17. The original Road Repair Plan was amended to add recent road inspection observations. Please refer to the attached [Revised Road Repair Plan Report](#) for observation details. **In summary:**

**-Gravel Roads:** Hoodsvew and Bridgeview require some grading work. Alpine Court requires some grading and additional gravel in some areas. Grading costs for Bridgeview will be broken out and Ralph will present this billing amount to be divided by the 5 lot owners for reimbursement to BWRMA.

**-Asphalt Roads:** Hidden Springs has two areas that are showing advanced signs of wear. Also Bywater North Road near the left-hand turn sign (close to Paradise Bay Road) is showing advanced signs of wear. It is highly likely nearing time for major asphalt repairs in several areas with necessary funding in reserve.

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## **NEW BUSINESS:**

### **Road Maintenance:**

- Shall we contract Agate Asphalt to perform the gravel road repairs before the end of 2017? Tom moved and Polly seconded to complete road work when Agate Asphalt determines the moisture in our gravel roads is sufficient enough to proceed with that work. Discussion followed. Motion carried unanimously.
- Shall we contract His Hands Road Sweeping Company to sweep the asphalt roads again before the end of the 2017? Dry leaves and debris blew off with the winds. Sweeping will be postponed until 2018. It was noted to mention pending road work and associated costs, prior to the next annual meeting in April, 2018.

## **COMMUNICATIONS:**

**Fiber Optic Internet Update:** A new PUD manager is being oriented in this area.

**Completing the PUD on-line Survey** *is key to even having the option for this area being considered for extended internet services. When completing the survey, use the Champion Code: CR00019.*

### **Miscellaneous:**

The next Board meeting will be Thursday, January 11, at 5:00pm at Ralph's home.

The meeting adjourned at: 5:55pm.

Submitted by: *Ilona Bell, BWRMA Secretary*