

BYWATER WAY ROAD MAINTENANCE ASSOCIATION
(BWRMA)

Title: Approved BWRMA Board Meeting Minutes

Date: 1/11/17

Board Members Present: Ralph Santa Maria, Acting President; Tom Lewellen, Treasurer; Ilona Bell, Secretary; Members at Large: Patti Hansen and Absent: Whitney Meissner, Co-Treasurer. Bill Shain.

Attending community members: Barbara Lewellen

Meeting called to order: 7:09pm.

10/12/16 Draft Board Minutes Tom moved and Patti seconded approval of the 10/12/16 Board Minutes. The motion carried unanimously.

Treasurer Report: Tom reported balances as of 1/11/17 being \$17,103.90 in checking and \$16,119.67 in the savings account. Bills are paid to date including insurance premiums.

OLD BUSINESS:

Brush Cutting Status: Ralph spoke with Henry and the last brush cut was in July 2016. Ralph will obtain a quote for the next brush cutting, tentatively planned for July 2017, with actual dates to be confirmed. .

Overhanging Branch Cutting Status: Town and Country Tree Experts completed the work to keep our roads visually safe. Their invoice has been paid.

Road Maintenance Status: Ralph will set a date for another combined road review/inspection for all of our roads by early February.

Asphalt Roads: The roads are still under observation.

Gravel Roads: Repairs were completed by Agate Asphalt and their invoice paid. Potholes are showing up on Alpine Court where no gravel was laid during the last service.

Contributions: Tom, BWRMA Treasurer, will provide any updates to open invoices for maintenance contributions with a report to follow via email. Ralph will review Tom's master neighborhood and forward it to Ilona, BWRMA Secretary, thereby retaining a single master data base copy.

BWRMA Website: Ilona will continue to update our website: bwrma.org

**BYWATER WAY ROAD MAINTENANCE ASSOCIATION
(BWRMA)**

NEW BUSINESS:

April Annual Meeting: The Board will begin to plan the BWRMA Annual Meeting in April. The meeting is set for 10am-noon, Saturday, April 22. Notification will be sent to members upon confirmation of the location. The budget will be discussed at the next meeting.

2016 BWRMA Audit: It is time for the annual audit of the BWRMA books. It was suggested Ralph contact Nancy and Jim McGillis to perform the audit by end of March. A follow-up report will be provided to membership at our Annual Meeting.

Paved Road Sweeping: Ralph looked into paved road sweeping. He received only one quote at \$65.00 per hour with a minimum of \$125.00 one-time cost. The Spring is being considered—after our winter storm period. It was noted funds have been allocated in budget

Miscellaneous: Patti noted that cost overruns stopped the Olympic Ridge Association common area tree logging project.

The next Board meeting will be 7:00pm, Wednesday, February 15, at Ralph's home. Patti motion and Tom seconded to adjourn.

Meeting adjourned: 7: 55pm.

Submitted by: *Ilona Bell, BWRMA Secretary*