

**BYWATER WAY ROAD MAINTENANCE ASSOCIATION
(BWRMA)**

Title: Approved BWRMA Board Meeting Minutes

Date: 2/15/17

Board Members Present: Ralph Santa Maria, Acting President; Tom Lewellen, Treasurer; Ilona Bell, Secretary; Member at Large: Bill Shain. **Absent:** Whitney Meissner, Co-Treasurer and Patti Hansen, Member at Large

Attending community members: None

Meeting called to order: 7:14pm.

1/11/17 Draft Board Minutes Bill moved and Ralph seconded approval of the 1/11/17 Board Minutes. The motion carried unanimously.

Treasurer Report: Tom reported balances being those referenced in the 2017-2018 Proposed Budget dated 2/8/17: Checking: \$10,773.82 Savings:\$21,092.17.

OLD BUSINESS:

Brush Cutting Status: Ralph obtained a quote for the next brush cutting from Henry at A.C.L.S. Brushhog and Landscape. Ralph also received a bid from Logan Development for \$2616, which is \$500 higher and over budget. Brush cutting is tentatively planned for July 2017, with actual dates to be confirmed. Once again, this year's budgeted monies will be carried over to the next fiscal year to cover this proposed work, which occurs when the weather is more conducive.

Road Maintenance Status: Ralph inspected our roads since our January 11th meeting.

Asphalt Roads: The roads are still somewhat the same with the exception of Bywater North showing signs of degradation.

Gravel Roads: Spot repairs are needed on our gravel roads and will be addressed before work on our paved roads. Work will be scheduled in the next fiscal year— April 1, 2017- March 31, 2018--before the roads completely dry out.

Paved Road Sweeping: Paved road sweeping is billed at \$65.00 per hour with a minimum of \$125.00 one-time cost and not to exceed \$300 as allocated in the budget. Sweeping will be scheduled after our winter storm period.

2016-2017 BWRMA Audit: The BWRMA books are currently being audited by Nancy McGillis and Jane Minish. A follow-up report will be provided to membership at our Annual Meeting.

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BWRMA Website: Ilona will continue to update our website: bwrma.org

NEW BUSINESS:

April Annual Meeting: The BWRMA Annual Meeting is Saturday, April 22, from 10am-noon at the Paradise Bay Paradise Bay Clubhouse (141 W. Alder St., Port Ludlow). Bill Shain moved and Tom Lewellen seconded that notification will be emailed and mailed via USPS to members. The motion carried unanimously. The Annual Meeting mailing will include:

1. The 2017 Annual Meeting Agenda
2. The 2017-2018 Proposed Budget
3. The 2016 Annual Meeting Draft Minutes

Miscellaneous: Co-Treasurer Whitney Meissner is resigning from the BWRMA Board as she has accepted a position in La Conner and will be relocating.

Meeting adjourned: 8: 03pm.

Submitted by: *Ilona Bell, BWRMA Secretary*