

BYWATER WAY ROAD MAINTENANCE ASSOCIATION (BWRMA)

Title: Approved BWRMA Board Meeting Minutes

Date: 8/27/18

Board Members Present: Ralph Santa Maria, President; Tom Lewellen, Treasurer; Carol Glidewell, Co-Treasurer; Ilona Bell, Secretary; Members at Large: Polly Peters and Bill Shain. Absent: Pattie Hansen, Member at Large

Attending community members: None

Meeting called to order: 5:16pm

6/13/18 Draft Board Minutes Polly Peters and Tom Lewellen seconded approval of the 6/13/18 Board Minutes. The motion carried unanimously.

Treasurer Report: Tom reported balances: Checking: \$34,110.10; Savings: \$25,095.32. To date, \$16,646.11 in maintenance fees, for 2018-2019 fiscal year, have been received from 44 lots.

OLD BUSINESS:

Road Maintenance Status:

- Road repair status- Bill Shain and Ralph Santamaria inspected the asphalt roads with Levy Construction & Asphalt Paving Company. We inspected Hidden Springs soft shoulder, Bywater Way and Fern Gully roads and discussed repair options. Quote received from Levy Construction in the amount of \$14,818.55. The quote covers leveling a section Bywater between Hoodsvie and Parkview, repair of area on Fern Gully where trees uplift the pavement and repair of sunken area on Hidden Springs. Two or more quotes from separate sources are being sought.
- Road sweeping: A quote for sweeping was obtained from Agate Asphalt for 8 hours of street sweeping for \$926.50 (minimum). This is with an 8-foot wide drum sweeper for heavy cleaning of asphalt roads. Additional quotes for similar type of work were sought from separate sources but there are no other local companies with similar equipment. Basic street cleaning cost about \$300 last year. We discussed options for street cleaning and are considering a general landscaping contractor to perform manual cleaning.
- Henry from ACLS Brush-hog completed the roadside brush clearing in July. Ralph and Bill will continue to assess the roadside brush growth for further clearing.

NEW BUSINESS:

- The second round of 2018 -2019 annual maintenance fees invoices went out recently via email and regular mail and 1 additional payment was just received.

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- The Board Phone Tree will activate from the unpaid list of BWRMA residents in late September. As before, Ralph will divide and assign the unpaid list to Board members for follow-up calling to encourage payment.
- Ralph obtained quotes from local general landscape contractors for maintenance of six specific locations per attached map--Work Scan.jpg. The required maintenance being quoted includes tasks such as applying pet friendly herbicide, filling in ruts with compaction sand, clearing the culvert at the entry of Bridgeview road and removal of heavy vegetation build up along certain sections of Bywater road. After seeing their work performed, BWRMA may consider using their services on an as needed basis.
- The damage on Parkview Lane will get another fill application by the contractor that damaged it during soil percolation testing—Indigo Design.

Tom Lewellen moved and Bill Shain second a motion for the board to consider Ralph's assessment of landscape work performed by Green Creation, scheduled at his residence this week; and to vote via email whether to authorize Ralph to contract Green Creation to perform the necessary cleaning around our neighborhood streets per the attached bid and scope of work .

COMMUNICATIONS:

Fiber Optic Internet Update—County Broadband Program: none.

Miscellaneous:

General comments: The Board discussed several topics including the upcoming holiday season.

The next Board meeting will be Wednesday, Dec 5th, at 5:00pm at Bill's home.

The meeting adjourned at: 6:29pm.

Submitted by: *Ilona Bell, BWRMA Secretary*