

**BYWATER WAY ROAD MAINTENANCE ASSOCIATION
(BWRMA)**

Draft

Title: Draft BWRMA Board Meeting Minutes

Date: 1/22/20

Board Members Present: Ralph Santa Maria, President; Tom Lewellen, Treasurer; Ilona Bell, Secretary; Members at Large: Barbara Zinkil, Bill Shain. **Absent:** Carol Glidewell, Co-Treasurer and Pattie Hansen, Member at Large **Attending Community Members:** None

Meeting called to order: 5:14pm

8/21/19 Draft Board Minutes Tom Lewellen moved and Bill Shain seconded approval of the 8/21/2019 Board Minutes. The motion carried unanimously.

Treasurer Report: Tom reported balances: Checking: \$29,390.09; Savings: \$29,104.68. To date, \$21,653.92 in maintenance fees have been received for Fiscal Year 2019-2020, with 25 lots unpaid to date; the same as Fiscal Year 2018-2019.

OLD BUSINESS:

Road Maintenance Status:

- **Road Inspections Status:** Road inspections revealed that there are several areas along the paved roads where the shoulder is far below the asphalt surface. Some areas noted are along Hidden Springs towards the intersection with Paradise Bay Road and along Bywater Way North towards the intersection of Paradise Bay road. Filling in those ruts should be considered during the 2020 Spring or Summer.
- **Asphalt Road Sweeping:** Agate Asphalt did not follow through with the road sweeping as was agreed. Agate was supposed to call and schedule the sweeping but they have not as of this date. We'll consider alternate options for street sweeping in Spring time of 2020. Discussion followed.
- **Gravel Road maintenance:** The potholes that were filled along Alpine Ct have started to reappear. The rain ruts on Hoodsvie have also started to reappear. The rain run-off pattern can be seen clearly and it is apparent that some additional channeling of storm water needs to be implemented on Hoodsvie. Much of the rain run-off is not going down the intended culverts and instead is crossing over the road and causing damage. Ralph will obtain updated quotes.

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NEW BUSINESS:

2019 Annual BWRMA Association Meeting Action Items: Three action items came out of the annual meeting:

- (1) **PENDING:** Investigate options to move some BWRMA account funds into long-term certificates, in order to obtain higher interest rates—Treasurer Tom is researching this matter and will report back to the Board.
- (2) **COMPLETED:** Prepare a contingency plan to have roads cleared of snow for next winter—Companies want a non-refundable deposit, whether or not snow removal is needed. Ralph has searched high and low and has not found any local company willing to sign up for a “contingent contract”. The job is too small for the larger companies and smaller companies couldn’t be found with a contractor’s license.
- (3) **COMPLETED:** Insert a list of properties that have not paid their fees into the collections letters. Collection letters went out in July.

2020 Annual BWRMA Association Meeting:

This year’s BWRMA Annual Meeting is set for 10:00am, Saturday, April 11, 2020 at the Paradise Bay Community Center.

COMMUNICATIONS:

- **Fiber Optics Internet Update:** Ilona will continually check the Jefferson County PUD#1 website for their latest fiber optics internet status and post it to our [BWRMA Website](#).
- **Bywater Road Home Address Numbering Issue:** Ralph researched the inconsistent BWRMA neighborhood street address situation that was brought to his attention by a neighbor. Ralph communicated with the local Post Master and they are working with Jefferson County for a possible solution.
- **Website Update:** Ilona updated our Website (bwrma.org), repairing several non-functional links per Board Members requests.

MISCELLANEOUS:

The next Board meeting will be Wednesday, March 4, at 5:00pm at Ralph’s home.

The meeting adjourned at: 6:03pm.

Submitted by: Ilona C. Bell, BWRMA Secretary